

LEGOLAND Windsor Resort Task and Finish Group Outcomes Report February 2015

Background

This Task and Finish Group (T&FG) was set up following a request from the Highways, Transport and Environment Overview and Scrutiny Panel (HTEOSP) during its meeting of 15 July 2014.

Purpose

Cllr Grey was elected as Chair of the T&FG. He worked alongside fellow T&FG members and RBWM officers to produce the Group's terms of reference (attached in Appendix 1). The agreed purpose of the T&FG was:

- To review LEGOLAND Windsor Resort (LWR) traffic management solutions implemented to date.
- To produce a collated set of LWR traffic management documents to be used as a resource for both residents and elected members.

Membership

Four councillors participated, alongside two RBWM officers and one representative from the local community. One representative from LWR was invited to all meetings.

| T&FG Member | Title and Organisation |
|-------------------------|---|
| Cllr Jesse Grey (Chair) | Ward Member for Datchet (RBWM) |
| Cllr Natasha Airey | Ward Member for Park (RBWM) |
| Cllr John Fido | Ward Member for Clewer North (RBWM) |
| Cllr Eileen Quick | Ward Member for Clewer East (RBWM) |
| Ben Smith | Strategic Manager - Highways and Transport (RBWM) |
| Michael Llewelyn | Cabinet Policy Assistant (RBWM) |
| Helen Price | Local Resident |

Meetings

The T&FG met three times (04/09/2014, 03/11/2014 and 04/12/2014) with research work completed in between.

Cllr Hill (Lead Member for Highways and Transport) attended two meetings. Cllrs Beer and Da Costa attended one meeting each. Vivienne Allen (local resident)

substituted for Helen Price during one meeting and Ingrid Fernandes (Finance Director, LWR) attended the T&FG's final meeting.

Documents Reviewed

Following the first meeting, it was agreed the T&FG would compile a list of traffic management documents it wished to review. These documents were:

- HTEOSP Minutes (03/02/2014)
- HTEOSP Minutes (11/03/2014)
- HTEOSP Minutes (15/07/2014)
- HTEOSP Minutes (16/09/2014)
- LWR Annual Travel Plan 2012
- LWR Annual Travel Plan 2013
- LWR Annual Travel Plan 2014
- LWR Investment Strategy Context
- LWR Technical Note 03: LWR Alternative Signage Strategy (22/07/2014)
- LWR Technical Note 04: LWR Signage Strategy Review (10/10/2014)
- LWR Traffic Management Solutions (03/02/2014)
- LWR Traffic Management Solutions (06/02/2014)
- LWR Traffic Management Solutions (01/06/2014)
- Multi-Agency Working Group Minutes (06/02/2014)
- Multi-Agency Working Group Minutes (26/03/2014)
- Multi-Agency Working Group Minutes (30/04/2014)
- Multi-Agency Working Group Minutes (13/06/2014)
- Multi-Agency Working Group Minutes (17/09/2014)
- Windsor & Eton Town Forum Minutes (06/02/2014)

The T&FG reviewed and discussed these documents during its three meetings.

Outcomes

The T&FG was concluded on 04/12/2014. To date, the following outcomes have been achieved:

- Implemented LWR traffic management solutions have been reviewed.
- Previously unavailable LWR traffic management documents have been published on the RBWM website for residents and elected members to access.
- Investigations have been undertaken on a possible exit-only link road between Hemwood Road and St Leonard's Hill to alleviate traffic problems for residents.

This was a suggestion put forward by the T&FG. However preliminary site visits conducted by RBWM officers indicate there would be a substantial financial implication to implement this option.

- LWR have agreed to: a) continue working closely with RBWM, the Highways Agency and local resident groups on traffic management issues; b) consider participating in the RBWM Car Share scheme; and c) investigate the option of operating a staff shuttle bus to and from Windsor railway stations.

Appendix 1: Terms of Reference

LEGOLAND Windsor Resort Task and Finish Group Terms of Reference September 2014

Purpose:

- To review LEGOLAND Windsor Resort traffic management solutions implemented to date.
- To produce a collated set of LEGOLAND traffic management documents to be used as a resource for both residents and elected members.

Background:

- A Task and Finish Group on LEGOLAND Windsor Resort traffic management was requested at the Highways, Transport and Environment Overview and Scrutiny Panel (HTEOSP) on 15 July 2014.
- The Panel felt a Task and Finish Group was necessary to sufficiently review traffic mitigation measures implemented to date and to resolve a number of transparency and data discrepancy queries raised during the meeting.

Membership:

- Four councillors will participate, alongside two officer representatives from the Royal Borough of Windsor and Maidenhead (RBWM).

One representative from the local community and one representative from LEGOLAND Windsor Resort will be invited to all meetings.

- Substitute representatives will be nominated and called upon if required.

Chairman:

- Cllr Jesse Grey has been designated as the Chair of the Task and Finish Group.

Quorum:

- Five members, of whom at least two must be councillors.

Frequency:

- The Group will meet periodically as required up to the project deadline in November 2014.
- Members will be expected to attend or nominate a substitute in advance.

Timescale:

- A progress update will be provided to the HTEOSP by the Panel Chairman on 16 September 2014.
- A final outcomes report will be presented to the HTEOSP by the Panel Chairman on 20 November 2014 (please see below).
- *It was agreed at the Task and Finish Group's meeting of 3 November 2014 to defer the final outcomes report until the HTEOSP meeting of 3 February 2015. This was to allow for additional discussion and review of documents to take place.*